

JOB TITLE: CNC PROGRAMMER

Reports to: Team Leader

Department: Production

Location: Slinfold, West Sussex

Hours: Your normal working hours are from 7.00am to 3.30pm Monday to Friday including a half an hour unpaid lunch break.

You will be required to work shifts from time to time. The shifts that you will be required to work will be notified to you in advance by your line manager.

Hourly rate: £14.00 per hour. When working a shift pattern, you will receive a shift premium rate of pay.

Role Summary:

You will programme, set up and run the company's 5 Axis machines alongside helping to produce the company's products in an accurate and timely way. You will operate various hot wire cutting machines, working mainly with EPS polystyrene. You will also work with the Product Design office to help plan and secure new work for the company.

Responsibilities:

- To actively engage and liaise with the Product Design office and customers as required to help quote, plan and secure the arrival of new projects effectively and profitably.
- To support the introduction of new jobs into any production plan by advising of the accurate timing and routing of jobs through the factory.
- To maximise the machine utilisation rate through efficient programming and preparation or scheduling of jobs to any specification requested.
- To organise and prioritise tasks, follow work instructions, engineering drawings and works orders, perform basic quality checks against product specifications and drawing tolerances
- Maintaining a well organised and tidy production facility, adhere to all Health & Safety requirements and ensure compliance with Company policies and training requirements.
- To operate all factory machinery in a safe and competent manner, in accordance with any instruction or training given, installation manual or course provided.
- To assist when required with any other job in the factory as demand requires, which may include tasks like: cut, trim, glue, to apply pastes, glass fibre, Correx or ABS coatings in preparation of our products, or woodworking tasks in the construction of frames, jigs or boards, and to pack our product as required for safe transport.
- To perform any basic maintenance or repair to any machine as trained and authorised.
- To provide support and training to other team member learning how to operate machines.
- The aptitude to work more than one machine at a time.
- Reporting of equipment and/or health and safety issues.
- To undergo further training as and when required.

Key Skills/Qualifications:

- Ideally 2 years' experience in CAD/CAM Programs and machine programming in 3 and 5 Axis, using Powermill or similar CAM packages.
 - Knowledge of Microsoft Excel, Word and Outlook
 - Knowledge of health and safety regulations would be beneficial.
 - Excellent attention to detail producing high quality work and takes pride in a clean and organised workplace to 5s standards.
 - Forklift licence would be beneficial although full training will be provided.
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Person Specification:

- Good level of numeracy and literacy is required for this role
 - Good communication skills
 - An ability to work under pressure and to prioritise work in order to meet deadlines
 - To be flexible with working hours – overtime/shift work may be required.
 - A self-driven analytical thinker who is highly numerate and is systems and process driven
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Rewards:

- Annual performance bonus
 - Membership of the Company Group Pension Scheme after 1 years' service
 - Membership of the Company Group Life Assurance after 1 years' service
 - 25 days annual leave (excludes bank holidays and Christmas shutdown)
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About the Company:

An established and respected innovator operating in a number of niche sectors, Cordek Limited are market leaders in the design, manufacture and supply of high performance, inventive solutions to solve a wide range of engineering problems.

People are at the heart of our success and are our most important asset. We're resourceful, innovative and united behind common business goals, with well-defined processes and a robust business strategy. Our commitment to our customers is to provide the best quality, value solutions, supported by the highest levels of personal service.