

JOB TITLE: TRAINEE PRODUCTION OPERATIVE**Reports to:** Production Team Leader**Location:** Slinfold, Horsham, West Sussex**Hours:** 6.00am to 2.30pm or 2.00pm to 10.30pm Monday to Friday with a 30-minute unpaid lunch break.**Job Summary:**

Cordek Limited are looking to expand their Production department by offering an individual the chance to experience the production line by hiring a Trainee Production Operative to join their team. This is an exciting opportunity for someone to learn about our product line and to learn transferrable skills.

The Company:

Cordek Limited offers a range of employee benefits, including a twice a year performance bonus, 25 days holiday plus bank holiday days, access to our Employee Assistance Programme, Company pension and life assurance after one years' service.

General operative requirements:

- This job is physical and will involve some heavy lifting and carrying.
- Organise and prioritise tasks to ensure that time constraints are met.
- Perform basic quality checks against product specifications and drawing tolerances.
- Ensure that productivity targets and customer delivery deadlines are achieved, ensuring that we offer a first-class customer service experience.
- To operate all factory machinery in a safe and competent manner, in accordance with any instruction or training given, installation manual or course provided.
- To perform any basic maintenance or repair to any machine as trained and authorised.
- Maintaining a well organised and tidy production facility in line with 5S, adhere to all Health & Safety requirements and ensure compliance with general company policies and training requirements.

Specific skills within Bespoke:

- To be able to understand and machine geometric shapes in 3D.
- Ability to operate various hot wire cutting processes, including machine assisted and handheld equipment.
- Ability to follow precise drawings and work to marginal tolerances.
- A general understanding of computerised systems and an interest in progression to complex technical programs.
- Understanding of various finishing applications including fiberglass and ABS coatings.
- Basic woodworking skills such as wall saw, compound mitre saw and bandsaw use.

Personal attributes:

- To display a set of clear high standards and good communications skills
- An ability to work under pressure and to prioritise work to meet deadlines
- Good level of numeracy and literacy is required for this role
- Good communication skills in written and spoken English