

JOB TITLE: **Production Operative**

Reports to: Production Team Leader
Location: Slinfold, Horsham, West Sussex
Hours: Monday to Friday 7.00am to 3.30pm with a 30-minute unpaid lunch break
Hourly rate: £13.25 per hour

The Company:

Cordek Limited are genuine market leaders in the design, manufacture and supply of innovative solutions to solve a wide range of construction problems. Here at Cordek Limited, we are looking for an individual to join our production team who shares our Company values, Honesty, Communication and Respect.

Job Summary:

You will assist in the manufacture, movement, packaging and loading of our products and be able to operate cutting equipment, machinery, forklifts and lifting equipment in a safe manner.

Responsibilities:

- This job is physical and will involve some repetitive or heavy lifting and carrying
- You will operate a range of hot wire contour cutting machinery across a range of factories to produce sliced and shaped products in accordance with 2D drawings and 3D models.
- You will program the machines cutting paths and speeds to produce these products in the most time efficient manner possible and with the least amount of waste material.
- You will be a specialist in the capability of all machines and help select the most appropriate one for each job, whilst providing feedback to planning and management on the cycle times and output rate per hour for each product so that future capacity can be planned more efficiently.
- You will organise and prioritise tasks, follow work instructions, engineering drawings and work orders, perform basic quality checks against product specifications and drawing tolerances.
- Ensure that productivity targets and customer delivery deadlines are achieved, ensuring that we offer a first-class customer service experience.
- Engage in regular team meetings to communicate performance, prioritise activity and resolve departmental issues, always ensuring the safety within your team and a safe working environment.
- Maintaining a well organised and tidy production facility, adhere to all Health & Safety requirements and ensure compliance with Company policies and training requirements
- Personal specification:

Personal specification:

- Able to work under pressure and to prioritise work to meet deadlines
- Demonstrable ability to effectively work as part of a team.
- Good level of numeracy and literacy and good communication skills in written and spoken English
- To be flexible with working hours – overtime/shift work may be required.

Qualifications and experience:

- Knowledge of health and safety regulations would be beneficial
- Experienced in manual work, machine operating or working in a manufacturing environment.
- Forklift licence would be beneficial although full training will be provided
- Full UK Driving licence

Rewards:

- Annual performance bonus
- Membership of the Company Group Pension Scheme after 1 years' service
- Membership of the Company Group Life Assurance after 1 years' service
- Full access to our Employee Assistance Programme (EAP)
- 25 days annual leave (excludes bank holidays)
- One day of paid Birthday leave for the purpose of celebrating their birthday